

Dear Colton Elementary Families,

I hope this email finds you healthy, safe and well rested. The 2020-21 school year is nearing, and our amazing staff is excited to support you and your child(ren). We look forward to the moment when we can welcome our new and returning families to our building in-person. We have been working hard to prepare for our Comprehensive Distance Learning (CDL) which will begin on Tuesday, September 8th. We want to thank you for your patience and support as we get ready. We would like to share our daily schedule with you and provide some answers to frequently asked questions.

**Student’s schedule-**

The schedule below shows you a typical week for your student. Classes will begin at 9:00 AM with a connection time for students and teachers. The teachers will present the day’s activities by sharing the day’s goals and targets with their students. They will then move into an English Language Arts Literacy block (ELA) for the first hour. The first 20-30 minutes will be synchronous; the teacher will lead the day’s academics and student activities. Students will have a movement break and then continue the second part of their ELA block with asynchronous learning, which is independent work or small group instruction. Math will start with synchronous learning for the first 30 minutes, followed with small group/independent learning during the second half of the block. At 11:30 there will be a 45 minute lunch and recess break. The afternoon will consist of Social Emotional Learning, Science/Social Studies, a movement break and Music/PE. Additional Applied Learning, Small Group Supports, Meetings, and Teacher Office Hours will be from 2-4:30 PM. During these hours, parents can connect with teachers, teachers can connect with students or families to ensure student engagement and academic success. Teachers will also use this time to collaborate with other educators, to share ideas, activities, and prepare for the following day.

	Monday	Tuesday	Wednesday	Thursday
7:30-9:00	Teacher Prep	Teacher Prep	Teacher Prep	Teacher Prep
9:00-9:15	Class Connection	Class Connection	Class Connection	Class Connection
9:15-9:45	ELA Synchronous Instruction	ELA Synchronous Instruction	ELA Synchronous Instruction	ELA Synchronous Instruction
9:45-10:00	Movement Break	Movement Break	Movement Break	Movement Break
10:00-10:30	ELA Asynchronous Independent Work			
10:30-11:00	Math Synchronous Instruction	Math Synchronous Instruction	Math Synchronous Instruction	Math Synchronous Instruction

11:00-1130	Math Small Group/Independent Learning			
11:30-12:15	Lunch/Recess	Lunch/Recess	Lunch/Recess	Lunch/Recess
12:15-12:45	SEL	SEL	SEL	SEL
12:45-1:15	Science	Social Studies	Science	Social Studies
1:15-1:30	Movement Break	Movement Break	Movement Break	Movement Break
1:30-2:00	Music	PE	Music	PE
2:00-2:30	Additional Applied Learning, Small Group Support, Specials Meetings	Additional Applied Learning, Small Group Support, Specials Meetings	Additional Applied Learning, Small Group Support, Specials Meetings	Additional Applied Learning, Small Group Support, Specials Meetings
2:30-4:30	Office Hours	Office Hours	Office Hours	Office Hours

**Differences between Synchronous and Asynchronous**

<p><b>Synchronous-</b> Students learning together through live online classes and video conferencing.</p> <ul style="list-style-type: none"> <li>• Virtual Classrooms and live webinars</li> <li>• Interaction between students in breakout rooms or group presentations</li> <li>• Checking in with students via messaging or video conferencing</li> <li>• Focused activities with real time interaction</li> </ul>	<p><b>Asynchronous-</b> Students learning at their own pace. Through video, projects, assignments etc.</p> <ul style="list-style-type: none"> <li>• Recorded instructions</li> <li>• Video demonstrations and worked problems</li> <li>• Quizzes, assignments and apply learning</li> </ul>
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**20/21 School Year Frequently Asked Questions**

Comprehensive Distance Learning (CDL)
<ul style="list-style-type: none"> <li>• <b>When will school start?</b> The First day of school for students will be Tuesday, September 8th.</li> <li>• <b>Will attendance be required?</b> Yes. Attendance will be taken daily.</li> <li>• <b>How will CDL be different from remote learning in the spring?</b> Participation will be</li> </ul>

mandatory. Attendance will be taken, students will have a predictable schedule and grades will be given.

- **What will an average day of CDL look like?** Each day will include teacher-facilitated learning and applied learning. Teacher-facilitated means live, virtual instruction that is planned and guided by a licensed teacher with support staff at times and can be both synchronous and asynchronous.
- **Will teachers have office hours?** Yes. There will be scheduled opportunities for students and parents to meet directly with the teacher to ask questions and receive support.
- **Will CDL be offered for the entire year?** It is our hope to get students back into our school for live instruction as soon as we can safely do so. Decisions on whether to continue with CDL will be made after reviewing health metrics from the state and receiving guidance from our local health department. We will assess this at the end of the first quarter, November 6th.
- **Will my student need to participate each day?** Yes, your student's participation is required and their attendance will be marked during that time. Please call the attendance office if your student will be absent.
- **How will I know how to access CDL?** We will be having a virtual open house on September 2nd and 3rd. The schedule will be:  
September 2nd: Kinder at 5:00pm, 1st grade at 5:30pm and 2nd grade at 6:00pm.  
September 3rd: 3rd grade at 5:00pm, 4th grade at 5:30pm, and 5th grade at 6:00pm.  
During this time, we will be providing a CDL orientation for students and families to learn about online curriculum, Google Platforms, schedules, communication, resources, assessments, grades, links, etc.
- **When will my student know who their teacher will be?** Your student's teacher will email them on Monday August 31st, and will inform them of the open house schedule.

I hope this answers some of your questions. Please feel free to email me if I can help ease any anxiety you may be feeling, or answer any other questions you might have.

Sincerely,  
Mario Alba  
CES Principal