

Dear Colton Elementary Families,

I hope this email finds you healthy, safe and well rested. The 2020-21 school year is nearing, and our amazing staff is excited to support you and your child(ren). We look forward to the moment when we can welcome our new and returning families to our building in-person. We have been working hard to prepare for our Comprehensive Distance Learning (CDL) which will begin on Tuesday, September 8th. We want to thank you for your patience and support as we get ready. We would like to share our daily schedule with you and provide some answers to frequently asked questions.

Student's schedule-

The schedule below shows you a typical week for your student. Classes will begin at 9:00 AM with a connection time for students and teachers. The teachers will present the day's activities by sharing the day's goals and targets with their students. We recognize that students shouldn't spend all day on screens, and we know that connecting live with teachers and peers is important. Every day teachers will offer multiple synchronous and asynchronous learning opportunities. Morning classes will be synchronous for 20-30 minutes, and asynchronous for the remainder of the hour block. This is true for ELA (literacy) and math blocks. **Please Note:** All afternoon classes will be asynchronous, with some possible times when students will be asked to participate in a synchronous activity.

We recognize that all families have different schedules throughout the day. This schedule provides opportunities for children to access their learning when it is convenient for them. If they are not able to participate during synchronous instruction, teachers will post their daily presentations and assignments on-line, allowing students to connect with the day's lesson.

We will do our best to be inclusive and equitable for all our students. It is important that we stay connected with students and families.

See the chart below for examples of synchronous and asynchronous learning.

| | Monday | Tuesday | Wednesday | Thursday |
|-------------|---|---|---|---|
| 7:30-9:00 | Teacher Prep | Teacher Prep | Teacher Prep | Teacher Prep |
| 9:00-9:15 | Class Connection | Class Connection | Class Connection | Class Connection |
| 9:15-9:45 | ELA Synchronous Instruction | ELA Synchronous Instruction | ELA Synchronous Instruction | ELA Synchronous Instruction |
| 9:45-10:00 | Movement Break | Movement Break | Movement Break | Movement Break |
| 10:00-10:30 | ELA Asynchronous Independent Work |
| 10:30-11:00 | Math Synchronous Instruction | Math Synchronous Instruction | Math Synchronous Instruction | Math Synchronous Instruction |
| 11:00-11:30 | Math Small Group/Independent Learning |
| 11:30-12:15 | Lunch/Recess | Lunch/Recess | Lunch/Recess | Lunch/Recess |
| 12:15-12:45 | SEL | SEL | SEL | SEL |
| 12:45-1:15 | Science | Social Studies | Science | Social Studies |
| 1:15-1:30 | Movement Break | Movement Break | Movement Break | Movement Break |
| 1:30-2:00 | Music | PE | Music | PE |
| 2:00-2:30 | Additional Applied Learning, Small Group Support, Specials Meetings | Additional Applied Learning, Small Group Support, Specials Meetings | Additional Applied Learning, Small Group Support, Specials Meetings | Additional Applied Learning, Small Group Support, Specials Meetings |
| 2:30-4:30 | Office Hours | Office Hours | Office Hours | Office Hours |

Differences between Synchronous and Asynchronous

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| <p>Synchronous- Students learning together through live online classes and video conferencing.</p> <ul style="list-style-type: none">● Virtual Classrooms and live webinars● Interaction between students in breakout rooms or group presentations● Checking in with students via messaging or video conferencing● Focused activities with real time interaction | <p>Asynchronous- Students learning at their own pace. Through video, projects, assignments etc.</p> <ul style="list-style-type: none">● Recorded instructions● Video demonstrations and worked problems● Quizzes, assignments and apply learning |
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20/21 School Year Frequently Asked Questions

Comprehensive Distance Learning (CDL)

- **When will school start?** The First day of school for students will be Tuesday, September 8th.
- **Will attendance be required?** Yes. Attendance will be taken daily.
- **How will CDL be different from remote learning in the spring?** Participation will be mandatory. Attendance will be taken, students will have a predictable schedule and grades will be given.
- **What will an average day of CDL look like?** Each day will include teacher-facilitated learning and applied learning. Teacher-facilitated means live, virtual instruction that is planned and guided by a licensed teacher with support staff at times and can be both synchronous and asynchronous.
- **Will teachers have office hours?** Yes. There will be scheduled opportunities for students and parents to meet directly with the teacher to ask questions and receive support.
- **Will CDL be offered for the entire year?** It is our hope to get students back into our school for live instruction as soon as we can safely do so. Decisions on whether to continue with CDL will be made after reviewing health metrics from the state and receiving guidance from our local health department. We will assess this at the end of the first quarter, November 6th.
- **Will my student need to participate each day?** Yes, your student's participation is required and their attendance will be marked during that time. Please call the attendance office if your student will be absent.
- **How will I know how to access CDL?** We will be having a virtual open house on September 2nd and 3rd. The schedule will be:
September 2nd: Kinder at 5:00pm, 1st grade at 5:30pm and 2nd grade at 6:00pm.
September 3rd: 3rd grade at 5:00pm, 4th grade at 5:30pm, and 5th grade at 6:00pm.
During this time, we will be providing a CDL orientation for students and families to learn about online curriculum, Google Platforms, schedules, communication, resources, assessments, grades, links, etc.
- **When will my student know who their teacher will be?** Your student's teacher will email them on Monday August 31st, and will inform them of the open house schedule.

I hope this answers some of your questions. Please feel free to email me if I can help ease any anxiety you may be feeling, or answer any other questions you might have.

Sincerely,

Mario Alba, CES Principal